



ROSTREVOR
COLLEGE

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Rostrevor College (est. 1923)
ABN 63 001 070 495

**A CATHOLIC ALL BOYS' DAY & BOARDING
COLLEGE IN THE EDMUND RICE TRADITION**
Reception to Year 12

Privacy Statement

Employment Collection Notice for Job Applicants

In applying for employment with Rostrevor College, you will be providing our school with personal information.

Rostrevor College collects your personal information directly from you such as your name and address or information contained on your resume. We may also collect information from other sources such as referees and the results of criminal background and Working With Children Checks.

In order to assess your application for employment, Rostrevor College collects your personal information. If we cannot collect some of your personal information, we may be limited in our ability to assess your application.

We collect your personal information directly from you, including from your application form and resume, as well as from other sources such as your referees and the results of criminal background and working with children check). We may keep your information on file if your application is unsuccessful in case another position becomes available.

Rostrevor College is required to collect information regarding whether you are or have been the subject of an Apprehended Violence Order and certain criminal offences under Child Protection laws.

We will not disclose your personal information to a third party without your consent unless otherwise permitted.

Rostrevor College may use online or 'cloud' service providers to store personal information and to provide services to the College that involve the use of personal information, such as email services. Some limited personal information may be provided to these service providers to enable them to authenticate users that access their services and provide technical support. This personal information may reside on a cloud service provider's server which may be situated outside Australia.

The Rostrevor College Privacy Policy, accessible on the College's website, contains details of how you may seek access to and correction of your personal information which the College holds, as well as how you can make a privacy complaint and how we will handle the complaint..

If you provide us with the personal information of others (such as details for referees), we encourage you to inform them that you are disclosing that information to Rostrevor College and why.