

- General responsibility of upkeep, tidiness and appearance of grounds and property

Work Health and Safety

- Understand and apply all relevant WHS policies and procedures of the College
- Ensure compliance with WHS policies, procedures, practices, and priorities as it relates to ground and maintenance
- Be vigilant and raise any WHS matters of concern to the Facilities Operations Manager and WHS Risk and Compliance Coordinator
- Undertake any additional WHS-related training or activities, as required

Person Specification

Essential Minimum Requirements

- Ability to demonstrate practical support for the Catholic Ethos of the College
- Demonstrated building or trade industry experience including the ability to operate power tools to undertake general trade construction, maintenance, and repair duties
- Ability to work independently and within a team
- Excellent interpersonal, supervision and organisational skills
- Display a neat and tidy standard of dress that promotes safety and suits the practical demands of the workplace including wearing appropriate personal protective clothing to fulfil role requirement
- Ability to competently comprehend instructions and respond appropriately

Specific Requirements

- Possess recognised trade qualification/s in carpentry
- Current and acceptable Working with Children Clearance
- Acquire and maintain Catholic Police Clearance to work in Catholic Education SA
- Current Responding to Risks of Harm, Abuse & Neglect – Education and Care certificate
- First Aid certificate (HLTAID012)
- A current South Australian drivers licence
- CESA Staff do not need to be vaccinated against COVID-19 as a condition of employment, with the exception of CESA Staff working in High-Risk Settings. CESA Staff are however strongly encouraged to have and maintain an Up-To-Date Vaccination Status in accordance with the ATAGI statement. The vaccination requirement for CESA Staff working in High-Risk Settings is a condition of employment or engagement unless an exemption is approved in accordance with the CESA COVID-19 Vaccination Policy

Workplace Health & Safety

This role is deemed to be a Worker under the South Australian Work Health and Safety (WHS) Act 2012.

As a Worker, while at work you must –

- take reasonable care for your own health and safety.
- take reasonable care that your actions or omissions do not adversely affect the health and safety of other persons.
- comply, in so far as you are reasonably able to, with any reasonable instruction given by the employer.
- cooperate with any reasonable policy or procedure of the employer that is related to health and safety at the workplace that has been notified to workers. Reference: Division 4, Section 27 and 28 WHS Act 2012.

Reference: Division 4, Section 28 WHS Act 2012

Performance Review

It is expected that the employee will undertake a Performance Review at a mutually agreed time with the employer as per the Catholic Schools Enterprise Agreement 2020 (as amended).

This position information document indicates the general nature and level of work performed by the incumbent and is not a comprehensive listing of all responsibilities, tasks, and outcomes.