



## Position Information Document

POSITION TITLE	Education Support Officer - Curriculum
ESO GRADE	3
ESO STREAM	Curriculum
EMPLOYMENT TYPE	Permanent
HOURS PER WEEK	27.5 hrs
WEEKS PER YEAR	40 (School Terms only)

### Key Working Relationships

- Principal / Deputy Principal
- Teaching and support staff
- Parents and students

### Broad Purpose

Under the supervision of the Principal (or delegate), support and assist teachers in their management of students to meet identified educational needs.

### DUTY STATEMENT

Receiving little direct supervision, the position will support teaching staff with student learning activities. Duties include, but are not limited to:

- Assist student learning, where some discretion and judgement is involved, including evaluation and assessment under the supervision of a teacher, of the learning needs of students by employing behavioural management strategies to ensure a safe, orderly and successful learning environment.
- Carry out a wide variety of tasks associated with classroom learning experiences (e.g. assisting teachers in preparing, implementing and supervising classrooms and/or intervention programs).